

### **About GlenHaven Church**

GlenHaven Church is a "*re-plant*" of St. Luke Joy Presbyterian Church in Kansas City, MO. Being a "re-plant" means we are an existing congregation that has taken on the mentality of a church plant. We desire to be faithful to God's call in our lives by renewing our mission in our community. At GlenHaven you will find a rich diversity of people grounded in God's word and Holy Spirit power. In the words of our mission statement, we seek "to know Christ, becoming like Him, for the glory of God." Our Pastor, Luke Johnston, is a graduate of Midwestern Baptist Theological Seminary and is currently working toward his Master of Divinity through Knox Theological Seminary. He and his wife, Jamie, live in Kansas City with their 3 daughters, Norah, Emmi, and Lucy.

We are located at 4301 NE Vivion Rd, Kansas City, MO. You may find more information about the church and the school at <http://glenhavenchurch.com>

### **Teacher/Supervisor for Christian School (grades K-1<sup>st</sup>)**

**Purpose:** GlenHaven Academy is a new Christian school launching in August, 2023, in the Northland of Kansas City. The K-1 supervisor will oversee the daily learning activities of students in GlenHaven Academy, a Christian school operating on the Accelerated Christian Education (ACE) model. Students in K-1 learn to read and prepare for ACE work in grades 2-9 using a mixture of individualized and group instruction. The school is a ministry of GlenHaven Church.

#### **Brief summary of duties.**

1. Receive training in the ACE model; GlenHaven subsidizes travel and accommodations during training.
2. Order and organize individual "PACE" units for each student.
3. Support students' learning by group instruction, answering questions, individual tutoring, encouraging critical thinking, and monitoring assessment and test-taking.
4. Work with school principal (pastor) to maintain a positive, disciplined learning environment.
5. Be a positive, encouraging connection for children and parents to the church.
6. Keep organized documents and student report/progress cards.

### **Position Requirements:**

1. Be a Christian who has and practices a relationship with Jesus Christ.
2. Be committed to the concept of rigorous, Christ-centered education that facilitates critical thought.
3. Be flexible, not easily frustrated, and able to work with a variety of personalities.
4. Be willing to work within a chain of command; responsive and positive toward direction from supervisors
5. Education to at least the Bachelor's degree level preferred, but not essential.
6. Experience in delivering instruction using a structured curriculum.
7. Be in good health; be physically able to lift at least 30lb. when necessary, manage stairs as part of daily routine, and bend and stoop as needed to interact with students.
8. Must be or be willing to become a member of GlenHaven church.
9. Be at least 21 years of age, and pass a criminal background check.

**Responsibilities:** The requirements listed below are representative of the knowledge, skill and ability assigned.

1. Become well-versed in the ACE method of individualized learning through ACE supervisor training (to be taken during the summer) and ongoing communication with ACE support network. (Expenses and compensation for training provided.)
2. Ensure that appropriate PACE units are available to each participating child.
3. Communicate closely with lead supervisor in planning daily schedule and in addressing needs and problems.
4. Oversee the daily sessions for K-1st grade students; prepare and administer daily schedule.
5. Work to establish relationships with families as well as students.

6. Promote and represent the school in the community with respect.
7. Follow all established Child Policy and Protection Guidelines
8. Maintain an orderly, focused learning center. Administer disciplinary procedures established by the school board when necessary. Work with the principal and school board to resolve any severe or ongoing disciplinary issues
9. Oversee testing procedures through which students complete units.
10. Report any on-site concerns to the lead supervisor and the pastor; report anything of an ongoing or serious nature to the school board as well as the pastor.

**Other Information:**

School hours are from 8AM-3PM M-F. We anticipate that set-up, clean-up, and planning will require approximately 5 additional hours weekly.

If relocating more than 50 miles, some relocation assistance may be negotiated.

The K-1st supervisor is under the supervision of the Pastor. Through the Pastor, this individual reports to the GlenHaven Academy School Board and the church Session.

Compensation: 30,000 annually.

Individual medical, dental, and vision Insurance available; congregation pays 70% of premium for denomination's individual mid-level package.

June and July off as well as school holidays.

Job Type: Full-time

**Sal To Apply:**

Please email a resume and cover letter to Patricia Schoenrade, elder for personnel, at [morph0908@gmail.com](mailto:morph0908@gmail.com). With questions about the position, please call Patricia at 816 806 1624 or Pastor Luke Johnston at the church office, 816-453-3741.