

St. Luke Joy Church
Director of Children's Ministry

Job Description

"Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." -Matthew 19:14

Position Description Summary

- To lead children towards a relationship with Christ.
- To reach our children in the community for the gospel by going "outside the walls."
- To start and partner with the church in building a children's ministry.
- To increase child involvement/discipleship in the church.
- To Be a spiritual support to parents and families of children.

Accountability:

The Children's Director is under the supervision of the head pastor.
The Children's Director is accountable to session through the pastor.
Program Support – Christian Education Committee.

Requirements

- Bachelor's degree is preferred.
- Have a demonstrated spiritual calling to see children come to know Christ and grow in that relationship.
- Have a growing relationship with Christ.
- Know how to have fun!
- Have strong interpersonal skills and can communicate the gospel clearly.
- Must be **innovative** and in collaboration with the Community Outreach Director and Outreach and Mission Ministry Team in reaching the neighborhood.
- Embrace the teachings and vision of the *Evangelical Presbyterian Church*.
- Be reliable and trustworthy; have excellent follow through on commitments and completion of projects.
- Have at least two years prior experience working with or organizing children's activities or church programs.
- Have a demonstrated passion for children and families.
- Make safety a priority.

Responsibilities

- Develop and/or select age-appropriate instruction and curricula to disciple children **0-5th** grade.
- Recruit, train and coordinate workers for Children's Ministry (CM) classes and events, worship services programs. Works cooperatively with all staff and volunteers.
- Coordinate and provide leadership in developing and implementing a young family outreach ministry focused on children activities in collaboration with the Community Outreach Director.

- Develop and/or select, organize, and lead regular and periodic activities for children of the church and others who may attend like (Game nights, Art In The Park, Backyard, Bible Clubs, etc.)
- Engage children in the surrounding community in the above-mentioned activities and activities specifically designed for community outreach.
- Develop and/or select Sunday School Curriculum in cooperation with the Pastor and Children's/Youth Team. (We are currently using Go Orange).
- Present the Word of God in a clear and age-appropriate manner.
- Develop appropriate tools for involving children in weekly worship.
- Develop activities designed to strengthen the family unit; organize, publicize, and lead these.
- Attend monthly CE Team meetings, weekly Staff meetings.
- Participate in the life and worship of the Congregation, including Sunday mornings.
- Become familiar with and implement child protection practices/policies and keep these up to date.

Work Schedule:

25hrs, part time (Flex time allowed, consistent with assigned duties).

Must be available Sunday Mornings and Wednesday Nights.

All official federal holidays off except Veterans and Columbus Day.

1-week paid vacation after 4 months of service.