

Buffalo Presbyterian Church

803 Sixteenth Street
Greensboro, NC 27405

Position: Part-Time Music Director

Buffalo Presbyterian Church Mission: To know the one true living God and Jesus Christ whom He has sent and make Him known to all people.

Position Overview: Buffalo Church is seeking a part-time music director to work with the pastor and worship committee to lead music for traditional Sunday worship services and other worship gatherings throughout the year. Responsibilities include recruiting, training and leading our choir, as well as identifying and establishing other opportunities for musical worship within the church.

Reports to: Pastor

Responsibilities:

- Manage and lead the music department including:
 - Work with the pastor to select service music
 - Schedule and lead week-day choir rehearsal
 - Play organ and/or piano competently
 - Recruit, mentor and train new choir members
 - Lead the choir during Sunday services
 - Plan and execute music for special services (Maundy Thursday, Christmas Eve, etc.) and occasional services (funerals, weddings, etc.) during the year
 - Develop relationships and contacts with local musicians for special worship occasions
 - Identify opportunities to develop new avenues for musical worship (hand bell choir, children's choir, etc.)
 - Work with sound and technology team to guarantee quality of sound in the sanctuary and on livestream

- Manage administrative duties including:
 - Operate music program within the given budget
 - Order, catalog, and maintain music for the services
 - Oversee care and maintenance of organ, piano, and other instruments
 - Manage laundering and care of choir robes
 - Provide monthly report to worship committee
 - Attend scheduled staff meetings

Essentials:

- A personal relationship with Jesus Christ, an adherence to EPC Essentials of Faith (see: epc.org/about/beliefs), and agreement with EPC Position Papers (see: epc.org/downloads/)
- Excellent organizational and communication skills
- Collaborative and warm personality, able to work well with others

Qualifications:

- Bachelor's Degree or equivalent
- Demonstrated experience leading and directing choirs, instrumental ensembles, and musical worship
- Experience recruiting and developing new members and identifying opportunities to grow and expand the music department

Compensation:

- Commensurate with degree(s) and experience (\$15,000 - \$20,000)

To Apply:

- Email a resume and any audio/visual samples to:
Reverend Don Hardman
pastor@buffalopresbyterian.com
References required