

BETHEL EVANGELICAL PRESBYTERIAN CHURCH

154 Petersburg Rd. Enon Valley, PA 16120

(724) 667-8031 • <http://www.bethelepc.org>

POSITION TITLE

Director of Family Ministries and Outreach

PURPOSE / OVERVIEW

Full-time Director of Family Ministries and Outreach to preach the word, teach the word, live the word, and spread the word.

DUTIES AND RESPONSIBILITIES

FAMILY

- Oversee Support Children, Youth, and Young Adult ministries
- Facilitate separate weekly Senior and Junior High Youth Group activities
- Organize quarterly youth activities/retreats
- Plan annual mission trips
- Manage quarterly service projects
- Participate in local Presbytery Youth Team events
- Teach Sunday School
- Lead Youth Bible Study
- Train youth mentors and adult volunteers

OUTREACH

- Integrate with Bethel's existing ministries (Awana, VBS, etc.)
 - Conduct community outreach
 - Block parties, neighborhood canvassing, working with Hope Food distribution, etc.
 - Helping Bethel reach the community through social media campaigns, and mailer campaigns
 - Encourage small groups to intentionally invite unbelievers, and promote evangelism in congregation
 - Teach people how to share their faith in Christ
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ADMINISTRATIVE / RELATIONSHIPS / ACCOUNTABILITY

The Director of Family Ministries and Outreach is a Full-Time (forty hours per week) salaried position, and its compensation will be commensurate with experience and education. The Director will report to the Pastor/Session, and will actively work with the pastor, church officers, congregation, and youth on the vision for the future of the youth program. Director will work in close association with the pastor in planning Bible studies and teaching themes. The Director is responsible for providing quarterly updates of youth activities during joint board meetings, summary reports in the monthly newsletter, and a written report for inclusion in the church's annual report. Director is required to coordinate and communicate with parents relating to youth activities, attend staff meetings, including weekly meetings with the pastor for prayer and mentoring, attend Christian Education and Evangelism committee meetings. Director will be required to manage the youth program budget.

QUALIFICATIONS

SPIRITUAL REQUIREMENTS AND GIFTS

- Committed and maturing relationship to Christ as Lord
- Knowledgeable about the story of redemption
- Subscribes to and able to articulate the reformed confessions of the EPC (see The Essentials and Westminster Confession of Faith at <https://epc.org/about/beliefs/>)
- Agreement with EPC social issues (see Position Papers at <https://epc.org/about/beliefs/>)
- Discipling
 - Facilitating
 - Hospitality
- Teaching
 - Leading

PROFESSIONAL

- Ability to teach God's word with accuracy, relevance, and life application
- Experience in discipling/providing trusted counsel to children, youth, and young adults
- Skilled in technology and adept with social media
- Musical gifts a plus
- Seminary education and professional experience preferred

PERSONAL

- Seeks to live a Gospel centered life, demonstrating humility, faithfulness, kindness, love, patience, quick to seek reconciliation, peaceful, and possessing self-control in terms of habits and disciplines
- Enthusiastic
 - Excellent listening skills
 - Relational
- Encouraging
 - Fun
 - Models healthy lifestyle

ABOUT BETHEL EPC AND COMMUNITY

We are a rural, multi-generational congregation established in 1798, composed of a mix of older and young families, with two hundred and forty five members and a weekly attendance average of 130. We have a strong mission background as a significant portion of our budget is directed towards supporting missionaries abroad. We are also working on fulfilling the Great Commission in our local community through an active food pantry ministry and a vibrant Awana Clubs program. Our members take the authority of Scriptures seriously: in 2012 we made the painful decision to leave our former denomination in order to join the E.P.C., and have been blessed in our new found denominational home. Our building renovation project is near completion - estimated delivery in January 2022 - and we look forward to using the new facilities for God's glory in the near future, as we currently meet at a temporary location. We are about fifty minutes north of Pittsburgh, sixty five minutes from Cleveland, and twenty minutes away from Boardman in Ohio, the nearest major area with many shopping and dining offerings. One can experience the best of both rural and suburban living in this setting.

HOW TO APPLY

Please send your resume and cover letter to office@bethelepc.org or to: Bethel Church, 154 Petersburg Road Enon Valley, PA 16120. Final offer will be contingent on favorable results from appropriate criminal history, child abuse checks, references checks, and drug screening.