

New Covenant EPC Children's Ministry Director

PURPOSE

To lead, oversee and develop all aspects of Christian Education and Spiritual Nurturing for children from birth through sixth grade. Provide leadership and direction for the Children's Ministry and volunteers as it pertains to the vision and mission of New Covenant EPC.

CLASSIFICATION

Part-time to include Sundays during Sunday school and worship hours and required preparation time. Compensation is based on education, training and experience.

QUALIFICATIONS and EXPECTATIONS

- Have a personal relationship with Jesus Christ. Maintain personal spiritual development through Bible reading, prayer, and daily walk with God.
- Acceptance of the Evangelical Presbyterian Church's "Essentials of Faith"
- Have a passion for children's ministry and to see families grow in their faith together.
- Preferably have experience working with children in Christian Ministries, youth program or a related field.
- Be reliable, take initiative, be self-motivated and strive for excellence.
- Use appropriate judgment in the areas of discretion, sensitivity, and confidentiality.
- Have a cooperative, healthy, and motivating relationship with supervisors, co-workers, and volunteers.
- Working knowledge of basic computer software (Word, Excel)
- Complete appropriate State of Pennsylvania clearances to work with children.

JOB DUTIES

Include but not limited to:

- Provide vision, strategy, and development for all Children's Ministries (Ages infant-6th grade)
- Provide leadership, direction, and oversight for all Children's Ministry leaders, workers, and volunteers
- Work with Education Committee to review, purchase, and oversee all curriculums for Children's Ministries.
- Create and effectively manage Children's Ministry budget with direction from Senior Pastor and Christian Ed Ministry Team.
- Communicate with parents as well as provide tools they need for family spiritual growth.
- Attend requested meetings with the CE Ministry Team