

Living Hope
EVANGELICAL PRESBYTERIAN CHURCH
Director of Children's Ministry
Job Description

Position: Director of Children's Ministry

Part-time: Hourly; 12 hours/week

Reports to: Lead Pastor and Elders

Objective: This position exists to give visionary, strategic, and direct leadership to a vibrant and growing children's ministry at Living Hope EPC (from birth through fifth grade).

Ministry Values:

The Director of Children's Ministry at Living Hope EPC will lead a ministry with the following core values:

- Integrity in all we do
- Nurturing healthy relationships on all levels (between children, volunteers, families, etc)
- A heart to support families as the primary discipler of children
- Valuing and Nurturing a Team Approach to Ministry
- Having a Servant's Attitude

Job Tasks:

- Provide administration for the overall ministry to include scheduling, oversight, policies and procedures.
- Create vision, implement strategy, and set measurable goals for the Children's Ministry
- Identify, recruit, equip, resource, and empower a team to lead the Children's Ministry
- Plan and implement *Sunday School* (during and after-service Christian education) weekly children's gatherings designed for age-appropriate discipleship in Christ
- Regularly engage, encourage, and equip parents in the discipleship efforts for their children
- Help plan and execute some special events for children outside of Sunday mornings
 - Organize volunteers and coordinate VBS
 - Christmas Pageant
- Create and implement a strong communication plan with parents, Children's Ministry leaders, and the Living Hope community
- Regularly participate in the Living Hope community at large
- Sustain a leadership team of volunteers with monthly or bi-monthly gatherings
- Other duties as necessary to serve the ministry of Living Hope EPC

Personal and Spiritual Qualities:

Disciple of Christ:

- Evidence of a saving knowledge of Jesus Christ
- A pattern of spiritual development characterized by prayer, Bible study, regular attendance at a local church, and actively investing in others

- Displays consistent biblical character as described in 1 Timothy 3
- Desires continued growth and maturation

Leadership:

- Servant leader
- Thorough Communicator. Grace-filled and appropriately quick response time to emails & texts.
- Team leader/builder. Encourages, motivates, and appreciates team of volunteers.
- Visionary (with input from others)
- Initiative
- Evidence of spiritual gifts such as teaching, shepherding, administration, leadership

Relational competency with children and parents:

- Enjoys Children. Builds relationships with the parents and children.
- Wise judgment
- Good listener
- Sensitive to age-specific needs of children
- Adept at spiritual conversations with children regardless of their spiritual understanding and values

Passion for investing in others as a disciple-maker of children

Strong Bible knowledge and an understanding of a biblical worldview

Ability to creatively teach children, parents, and leaders/teachers

A spirit of cooperation and willingness to serve as a team member

Experience and Education: (experience in children's ministry is important)

- Preferred experience in ministry leadership, ideally with children's ministry
- Understanding and general alignment with a reformed perspective of Scripture

For more info, please contact: Tim MacGowan (703) 489-1005 – tim@livinghopeepc.org